

NAME \_\_\_\_\_

EMP NO: \_\_\_\_\_

SECTION \_\_\_\_\_

DATE: \_\_\_\_\_

To: The Human Resource Manager  
KEPPEL SHIPYARD (TUAS, GUL, & BENOI)  
KEPPEL SINGMARINE,  
KEPPEL FMO & KEPPEL SEGHERS

Through: General Secretary,  
KEPPEL EMPLOYEES UNION

**AUTHORISATION FORM FOR CHECK OFF 2008/2010**

I wish to request you to deduction from my salary and annual supplement, where applicable, the following sums as payment of union membership subscription, levies and contribution as follows:

	<u>Minimum subscription per month</u>
a) <u>Membership Subscription</u>	
<u>Monthly Basic Range</u>	
\$750 and below	\$7.00
Above \$750 up to \$1500	\$8.00
Above \$1500	\$9.00
b) <u>Contribution (13th month deductions to Singapore Labour Foundation)</u>	
Rate of applicable in a) above.	

This request is valid for a period of TWO years from March 2008 to February 2010. This amount deducted is to be sent to Keppel Employees Union of which I am a member. If I wish to stop such deduction before the end of the period I shall inform you in writing through my Union giving six months advance except when promoted to a Senior Officer position with the Company one month notice. The deduction should cease on the expiry of the notice period or earlier as my Union may advise you accordingly.

\_\_\_\_\_  
SIGNATURE