

**GENERAL INFORMATION**

**1. Application and Submission Process:**

- Applicants may apply up to a maximum of three (3) school-going children. One application form per child to be submitted. Multiple applications received under the name of the same child / birth certificate number will be voided.
- Application form of the child **must be endorsed by the school for verification of education.**
- Please ensure Part I – Part V of the application form on Page 5 & 6 is duly completed. **Incomplete applications will not be processed till receipt of full supporting documents and will be considered void upon closing date.**
- You may submit the completed application form with all supporting documents through any of the following:
  - By Post / Hand: Union of Telecoms Employees of Singapore, 1 Serangoon North Avenue 5, #02-07, Singapore 554915
  - By Email: [utes@utes.org.sg](mailto:utes@utes.org.sg)
  - By Fax: 63396040
- **Upon submission, call us at 6337 1122 within three (3) working days to confirm that we have received your application.**

**2. Eligibility Criteria:**

- UTES members applying for this award must ensure that they have a minimum membership tenure of three (3) months with UTES as at 30 April 2026 and are not in membership arrears as at submission date of applications. Members are to take note that their applications will be withdrawn if their membership is terminated or if they are in membership arrears as at date of event.
- Operations Support / Junior Officers who are confirmed permanent employees of Singtel, NCS, NCSCE, SingPost and NetLink Trust as at 30 April 2026 and must still be in employment as at event date.
- Children must be seeking full-time education in Singapore. For child(ren) in K1 & K2, they must be attending the 4-hour curriculum programme. Refer to clause 8 for eligibility of schools/ institutions recognized under MOE.

**3. Selection Criteria:**

➤ **Bursary Scheme (Core Financial Assistance)**

*\*For households with greater financial need (this group will receive the main bursary quantum - higher support – refer to Clause 8)*

- Total monthly Gross Household Income (GHI) of \$4,300 and below; OR
- Per Capita Income (PCI) of \$1,075 and below

➤ **Education Support Grant (Per Child Support)**

*\*For households who do not qualify for bursary scheme but still need supplementary support for schooling costs (receive \$100 per child regardless of level, capped at 3 children/household)*

- Total monthly Gross Household Income (GHI) of above \$4,300 but below \$6,000; OR
- Per Capita Income of above \$1,075 but below \$1,500

\*\* You are required to declare the total Gross Household Income (GHI) of all family members staying under the same household. Income of family member serving National Service need not be declared. Domestic helpers will be excluded for computation and consideration of PCI.

**4. Compulsory Submission with Application Form:**

- If you had submitted the birth certificate of the child during previous application, you are not required to submit again. However, if the child is applying for our bursary for the 1<sup>st</sup> time, please submit a copy of the Birth Certificate of the schooling child(ren) for proof of relationship and confirmation of Birth Certificate Number.
- Payouts for all levels this year will be made **via PayNow using the child's Birth Certificate number linked to the child's savings account**, therefore, kindly ensure that your child's Birth Cert number is linked to PayNow latest by **31 July 2026**.
- If your marital status is Separated / Divorced / Widow/Widower, kindly submit the following supporting documents:
  - Separated: Deed of Separation
  - Divorced: Certificate of Final Judgement
  - Widow / Widower: Death Certificate of Spouse
- Documents for Proof of Income:  
**(Submit 1 set of documents if applying for children under the same household)**
  - Employed: Any payslip dated in 2026 of all family members staying under same household who are currently employed. (CPF statements will not be accepted)
  - Unemployed: CPF Contribution/Transaction Statement for last 6 months (if applicant and/or family members staying under same household are declared as unemployed)
  - Self-Employed: Notice of Assessment FY 2026

**5. Application out of Selection Criteria:**

If you are within the Eligibility Criteria but do not meet the Selection Criteria and would like the Union to consider your application under hardship grounds, please let us have all the supporting documents to substantiate your application. Please note that the outcome of your application will depend on the decision of our Selection Committee who will review your application with great consideration on a case-to-case basis.

**6. Dateline for receipt of Documents at UTES Office**

- The Bursary exercise will open for application on 11 May 2026 (Mon) and will officially close on 31 July 2026 (Fri). Applications received after 31 July 2026 (Fri), closing date, will be withdrawn automatically.
- Without the school's endorsement and non-submission of supporting documents, any applications received during the exercise window period will be deemed incomplete and will not be processed.

**7. Tenure and Condition of Award**

- This award is granted on a one-time basis and will not roll over to the following year.
- The child applying for the bursary must not be in the same academic year as 2025.
- There will be no bond imposed on holders of the Bursary Awards

**8. Award Categories (Bursary Award)**

▪ Bursary Award & Eligible Schools

➤ Kindly refer to table below for the details of the category and award value for each level:

<b>Bursary Scheme (Core Financial Assistance)</b>		
<b>Category</b>	<b>Level in 2026</b>	<b>Award Value (\$)</b>
Pre-school	Kindergarten 1 & 2	\$100
Primary	Primary 1 to 6	\$250
Secondary	Secondary 1 to 5	\$350
ITE	Year 1 & 2 (NITEC) Year 1 to 3 (Higher NITEC)	\$450
SPED	Special Needs School	\$500
Junior College	Year 1 & 2 Year 3 (Millennia Institute)	\$600
Polytechnic	Year 1 to 3	\$800
University	Year 1 to 3 (Bachelor Degree) Year 1 to 4 (Bachelor Degree Honors)	\$2000

<b>Education Support Grant (Per child support)</b>		
<b>Category</b>	<b>Level in 2026</b>	<b>Award Value (\$)</b>
Pre-school - University	All Levels	\$100 per Child

- The eligible schools/institutes recognized under MOE for Bursary Awards 2026 are:
- MOE Kindergartens, PCF Sparkletots and My First Skool
  - All Primary Schools
  - All Secondary schools
  - All ITE Colleges
  - All Polytechnics
  - All Junior Colleges & Millenia Institute
  - SPED schools (<https://www.moe.gov.sg/special-educational-needs/sped-schools#asd>)
  - 6 Autonomous Universities
  - 6 Full-time Madrasahs

**9. Joint Selection Committee**

- The Joint Selection Committee shall comprise of representatives from UTES, SingPost, Singtel, NetLink Trust and invited representatives from OTC Labour Leadership Institute and Singapore Teachers' Union.
- The decision of the Joint Selection Committee shall be final.

**10. Award Presentation Ceremony 2026**

- The awards ceremony will be held on 5 September 2026, Saturday from 10am to 3pm at the 1 Orchid Club Road Singapore 769162, Orchid Country Club - Grand Ballroom.
- Applicants will be notified by post on the outcome of their application and details of the event.
- A maximum of two (2) persons may accompany each child.

**11. Companies Contact point for more information on Bursary Application 2026**

**For SingPost Employees:**

- Ms Michelle Liong at 9235 0908 / [michelle.liong@singpost.com](mailto:michelle.liong@singpost.com)

**For Singtel, NCS and NCSCE Employees:**

- [HR Assist](#)

**For NetLink Trust Employees:**

- Ms Yvonne Han at 6718 2886 / [yvonne@netlinknbn.com](mailto:yvonne@netlinknbn.com)



